

**MINUTES OF MEETING OF BOARD OF TRUSTEES  
OF  
CLAY COMMUNITY SCHOOLS**

A regular session meeting of the Clay Community Schools Board of Trustees was held at the Central Administrative Office, 1013 S. Forest Avenue, Brazil, IN 47834, on Thursday, August 8, 2019. Kevin Kumpf, Michael Shaw, Lynn Romas, Andrea Baysinger, Tom Reberger, Amy Burke Adams, and Charley Jackson were present.

**I. Call to Order**

The meeting was called to order at 7:00 p.m. Board President Tom Reberger led those in attendance in the pledge, and Superintendent Fritz offered the prayer.

**II. Consent Agenda**

**A. Claims**

**B. Board Meetings**

Regular Session Minutes for July 11, 2019

Special Session Minutes for July 29, 2019

**C. Field Trips**

None at this meeting

**D. Personnel**

**A. LEAVES OF ABSENCE**

1. Certified

a. FMLA

NCMS

Michael Byrum

2. Non-Certified

None

**B. RETIREMENTS**

1. Certified

a. English Teacher

NHS

Kerin Downey

*Effective at the end of the 2019-2020 school year*

2. Non-Certified

None

3. Place on Retirement Index

a. Placement on Longevity Stipend

NHS

Dan Dragon

b. Placement on Service App. Stipend 2

NHS

Kerin Downey

**C. RESIGNATIONS**

1. Certified

None

2. Non-Certified

a. School Nurse

NHS

Stacy Colson

b. 29-hour Instructional Assistant

NCMS

Fawn Zimmerman

c. 29-hour Instructional Assistant

ME

Lacey Chapman-Barnett

3. ECA Resignations

None

4. ECA Lay Coaches

None

**D. TRANSFERS**

1. Certified

None

2. Non-Certified

None

E. EMPLOYMENT

1. Certified

- |                             |      |                   |
|-----------------------------|------|-------------------|
| a. English/Foreign Language | CCHS | Jennifer Chrisman |
| b. Assistant Principal      | NHS  | John Szabo        |

2. Non-Certified

- |                                    |    |                |
|------------------------------------|----|----------------|
| a. 29-hour Instructional Assistant | ME | Lauren McVeigh |
|------------------------------------|----|----------------|

F. EXTRA-CURRICULAR

1. Extra-Curricular Certified

- |                                   |      |               |
|-----------------------------------|------|---------------|
| a. Junior High Cheerleading Coach | CCHS | Christina Rea |
|-----------------------------------|------|---------------|

2. Extra-Curricular Non-Certified

None

3. Extra-Curricular Lay Coach

None

4. Supplemental

- |  |     |                 |
|--|-----|-----------------|
| a. \$600 payment of Supplemental Coach | NHS | Hope Torbert    |
| b. \$600 payment of Supplemental Coach | NHS | Bill Papinchock |
| c. \$600 payment of Supplemental Coach | NHS | Matt Malone     |

G. CHANGES

1. Certified

None

2. Non-Certified

- |   |     |              |
|---|-----|--------------|
| a. Title I Parent Liaison to 29-hour Instr. Asst. | ESE | Erin Bechtel |
| b. 260-day Custodian to 185-day Custodian         | NHS | Kelly Knox   |

3. ECA-Lay Coaches

None

H. VOLUNTEERS

1. CLASSROOM

Van Buren Elementary

- a. Tammy Bond
- b. Thomas Bond

2. ATHLETICS/ECA

Northview High School

- a. Landon Curtis - Band

I. TERMINATIONS

None

Mrs. Adams moved to approve the consent agenda items. Mr. Kumpf seconded, and the motion was approved by a 7-0 vote.

**III. Comments from Patrons**

None at this meeting.

**IV. Old Business**

**A. Classified Handbook Revisions – Second Reading**

Mr. Jackson moved to approve the changes to the classified handbook. Mrs. Adams seconded, and the motion was approved by a 7-0 vote.

## **B. Bus Driver Handbook Revisions – Second Reading**

Mr. Kumpf moved to approve the changes to the bus driver handbook. Mrs. Baysinger seconded, and the motion was approved by a 7-0 vote.

## **C. Secondary Student Handbooks Updates Regarding Chromebooks – Second Reading**

Mr. Jackson moved to approve the updates to the secondary student handbooks regarding Chromebooks. Dr. Shaw seconded, and the motion was approved by a 7-0 vote.

## **V. Superintendent's Report**

Superintendent Fritz noted the following:

- Opening day to the start of school was very fruitful and very pleasant, with no real issues. The administration is looking closely at enrollment and making adjustments.
- There will be a special budget hearing on September 12, which would also be the date of the next regular session, at 6:30 p.m. A special adoption meeting will be held on Wednesday, September 25 at 6:00 p.m.
- New hires Jennifer Chrisman, John Szabo, and Lauren McVeigh were welcomed to the school family. Superintendent Fritz noted that Mr. Szabo had been a teacher at North Clay Middle School for the past few years and was being hired as an assistant principal of Northview High School; he was confident Mr. Szabo would do an excellent job, and he offered congratulations to him.
- Thanks were offered to Cathy Rodgers, Mike Howard, and many of the bus drivers for their efforts on behalf of the recent Stuff the Bus event.
- Thoughts and prayers continued to be with the families of bus driver Gregg Stearley who passed away during the summer and student Rylee Rogers who passed away at the end of last month.

## **VI. New Business**

### **A. Request to Accept Course Changes for Clay City High School**

Mr. Romas moved to accept the course changes for Clay City High School, which would add French I, II, III, and IV and drop German I, II, III, and IV beginning with the 2019-20 school year due to the inability to find a licensed German teacher. Mrs. Baysinger seconded, and the motion was approved by a 7-0 vote.

A list of the Central Curriculum Committee members who submitted a vote regarding the changes will become a part of the official minutes.

### **B. Request for Permission to Advertise the 2020 Budget, 2020 Capital Projects Plan, and the 2020 School Bus Replacement Plan**

Prior to a motion, Superintendent Fritz noted a change in the date of the adoption meeting; it should read September 25 instead of September 23.

Mr. Jackson moved to accept the recommendation to grant permission to advertise the 2020 budget, the 2020 Capital Projects plan, and the 2020 School Bus Replacement plan. Mrs. Adams seconded, and the motion was approved by a 7-0 vote.

### **C. Request for Permission to Advertise for Bids for Buses**

Mr. Kumpf moved to accept the recommendation to grant permission to advertise for bids for new school buses. Mr. Jackson seconded, and the motion was approved by a 7-0 vote.

### **D. Request to Change Salary Step System of the Director of Technology**

Mrs. Adams moved to accept the recommendation to change the step system for the Director of Technology position. Mr. Romas seconded, and the motion was approved by a 7-0 vote.

### **E. Update on Summer Projects**

Director of Extended Services Mike Howard offered a handout to update the Board on summer projects. A copy of the handout will become a part of the official minutes. Mr. Howard offered to provide another update in two or three months, possibly in October.

## **VII. Board Member Comments**

**Kevin Kumpf** shared that he was glad everything was going good. As for employment, he knew there were still a few positions to be filled, but everything appeared to be as good as it could be. Thanks were offered to Cathy Rodgers and the Transportation Department for doing a great job with the buses, to Mike Howard and his work crews, and to Central Office for all the work they have done.

**Michael Shaw** offered congratulations to Coach Szabo for being named an assistant principal at Northview. He offered thanks to Mike Howard for coordinating the summer projects; he believed Mr. Howard had done a great job with that as well as with all of the kids that worked for him during the summer. Dr. Shaw then thanked Mark Shayotovich for his work behind the scenes, and Superintendent Fritz, Mr. Simpson, and Mrs. Knust for the good work they had done. He urged everyone to have a great year. Dr. Shaw concluded his comments by offering his condolences to the Rogers family.

**Lynn Romas** noted the work of Mike Howard and how busy Mr. Howard had been. He then commented in regard to the general opening session of school for the teachers; he thought it had gone extremely well, and the teachers had seemed like they were ready to go.

**Andrea Baysinger** offered her thanks to whomever had done the promotional videos for Northview High School and Clay City Jr/Sr High School. She believed they had been well done. On a related note, Mrs. Baysinger shared that she had a colleague in Terre Haute whose kids had transferred to Northview for not only what was offered in terms of academics, but also for athletics. She commented that marketing in education might be new for the corporation in terms of recruiting people to our community, but she believed the school corporation had the tools to offer.

**Amy Burke Adams** added her condolences to Stearley and Rogers families. She thanked Bill Milner for many years of excellent service as IT manager in this county. Referencing comments from students in the buildings, Mrs. Adams stated that she had received excellent reports. To parents, principals, teachers, staff members, bus drivers, cooks, and custodians, Mrs. Adams offered her thanks for another great start to another great year.

**Charley Jackson** agreed with all that had been said.

**Tom Reberger** commented regarding the traffic lines at North Clay and Jackson Township. He observed that many parents take their children to school in the morning

on the first day, which created long lines, but after the first day, it's just like a long weekend.

**VIII. Future Agenda Items**

None at this meeting

**IX. Adjournment**

Having exhausted all agenda items, the meeting was adjourned at 7:31 p.m.

The meeting was audio recorded and copies may be requested by contacting the Central Administration Office.